

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, December 10, 2019
Board Room B141 at 0930 hours

Participants:

Darren Bernaerdt	Lisa Fisher (regrets)	Scott McLean (regrets)
Jim Bowers	Nora Franzova (regrets)	Richard Ouellet (regrets)
Michele Bowers (regrets)	Marianne Gianacopoulos	Dorothy Paukste*
Jacqueline Bradshaw	Margaret Heldman* (regrets)	Wanda Pierson
Steven Brouse (regrets)	Gerda Krause	Viktor Sokha
Ryan Cawsey	Gurbax Leelh (regrets)	Ann Syme
Ben Cecil, Acting Chair	Julie Longo	Daniel Thorpe
Patricia Cia	Tess MacMillan	Lane Trotter, Chair (regrets)
Eleanor Clarke	Robin Macqueen (regrets)	
Laura Cullen	Jane Mason	

* non-voting

Guests:

Adveen Dosanjh, Manager, Workday Sustainment and Support, Operational Excellence
Darrell Kean, Representative, Langara Faculty Association
Tomasz Majek, Director, Operational Excellence
Becky Querido, Manager, Organizational Change Management, Operational Excellence

Recorder:

Alice Hsu, Executive Assistant to the President

B. Cecil chaired the meeting in the absence of L. Trotter.

Prior to the start of the meeting, B. Cecil welcomed guests A. Dosanjh, D. Kean (attending on behalf of S. McLean), T. Majek, and B. Querido.

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on November 19, 2019

The minutes of the meeting held on November 19, 2019 were accepted.

3. STANDING ITEMS

a) Workday@Langara Update

T. Majek introduced A. Dosanjh and B. Querido to give a presentation to provide an overview of the engagement and training support that will be available when Workday Go-live on January 6, 2020, what to do when encountering an issue, and the support processes the Workday Sustainment and Support team will be leading.

Discussion ensued and members' questions were answered.

D. Paukste thanked T. Majek, A. Dosanjh and B. Querido for their presentation and everyone on the Workday project team who has been working exceptionally hard and doing their best to make sure that the system will be as stable and as functional as possible after Go-live.

[It was noted that A. Dosanjh, T. Majek and B. Querido left the meeting at 10:04 a.m.]

J. Mason provided an update on what to expect in regards to the first payroll in Workday. She reviewed the changes that happen every year, including federal and provincial tax rates and benefit premiums, and some differences between Banner and Workday that could affect the payroll figures. She advised that the project team is in the process of analysing variances that have been identified but without a clear cause and will communicate with individual employees to ensure data accuracy.

Discussion ensued and members' questions were answered.

[It was noted that D. Paukste left the meeting at 10:15 a.m.]

b) IT Update

V. Sokha advised that IT has been focusing on the Workday project as the scheduled go-live day, January 6, 2020, is fast approaching. In the meanwhile, the major part of the 2-Factor Authentication (2FA) project has been done successfully. He thanked everyone for their support of the implementation of 2FA.

4. Curriculum Items

a) Education Council Meeting held on October 22, 2019

D. Bernaerdt referred to the summary report attached to the agenda for the Education Council meeting held on October 22, 2019 and highlighted the following:

- Nursing has a new program – Health Care Assistant Certificate created in response to a plan undertaken by the Ministry of Health and Health Match BC to increase the health care assistant workforce. Ten new courses, required by the Provincial Health Care Assistant curriculum, were created for this certificate program.
- There are couple course changes including correcting an error found in the original proposal for DANA 4850 – Capstone Project, which should not have a final exam but a final project, and removing field school BIOL 2015 as a corequisite for BIOL 2380 – Introduction to Ecology.
- Revisions to Policy F1006 – Academic Program Review were passed at the Education Council. Key changes include Deans' role of leading the review process at the faculty level, and introduction of external reviewers and a new EdCo Standing Committee – Program Review Committee.
- Eleven out of thirteen proposed revisions to Education Council Bylaws were approved, including the elimination of gender requirements (2 males, 2 females) for student

representatives on Education Council. It will be just four student representatives going forward.

- D. Bernaerdt reported on the Academic Governance Council (AGC) meeting he attended on October 7, 2019 at Okanagan College. Education Council Chairs from twelve institutions participated in the meeting and had discussions around governance and processes, curriculum software, Indigenization Task Force/Committee that reports to Education Council and reviews curriculum proposals, and ways to increase student representatives' engagement with Education Council.

Discussion around student representatives on Education Council ensued and members' questions were answered

The Education Council summary report for October 22, 2019 was received for information.

5. FOR DECISION

a) Revised Policy B1007 – Emeritum Designation

B. Cecil advised that the policy has been renamed from Emeritus/Emerita Designation to Emeritum Designation to degender the language of the policy. Some housekeeping items have also been incorporated into the revised policy and procedures documents. B. Cecil noted that a CUPE representative has been added to the membership of the Emeritum Committee, and newly designated Emeritum faculty/staff will have a choice to select Emeritus (male), Emerita (female), or Emeritum (gender-neutral) when the designation is formally presented to them at the College's annual Convocation ceremony. He also noted that the word Emeritis, mentioned in the Emeritum Committee composition in the procedures document, is plural, past tense, or an individual who has been awarded the Emeritum designation.

It was moved by V. Sokha, seconded by G. Krause:

THAT, the revised Policy B1007 – Emeritum Designation be recommended to the President for approval.

Carried Unanimously.

B. Cecil noted that nominations for the 2020 Emeritum Award may now be submitted to his office.

6. FOR INFORMATION

a) President's Report

B. Cecil advised that President Trotter has been working on a number of relationships and articulations both domestically and abroad including spending time with the government to promote the College's Master Plan. President Trotter is visiting India at the moment and will be visiting Ireland next week both for working on articulation agreements with our international partners.

There being no further business, the meeting was adjourned at 10:56 a.m.